

**SOUTH BRUNSWICK TOWNSHIP PUBLIC SCHOOLS**  
**P. O. Box 181**  
**Monmouth Junction, New Jersey**

**Minutes of the Board Meeting of June 13, 2016**

The South Brunswick Township Board of Education met on Monday, June 13, 2016 in the Auditorium at Crossroads North School. The meeting was chaired by President Dr. Stephen F. Parker.

**MEMBERS PRESENT:** Dr. Stephen F. Parker, Mrs. Azra Baig, Mr. Daniel Boyle, Mr. Harry J. Delgado, Mr. Barry Nathanson (7:15 pm), Mr. Deven M. Patel, Mr. Patrick Del Piano (7:15 pm), Mr. Arthur Robinson and Mr. Peter St. Vincent

**MEMBERS ABSENT:** None

**CALLED TO ORDER AND SALUTE FLAG** – Dr. Parker called the meeting to order at 6:48 pm and asked the audience to stand for the pledge of allegiance.

**STATEMENT OF ADVANCE NOTICE** – Dr. Parker read a statement in compliance with the Open Public Meetings Act.

**APPROVAL TO AMEND AGENDA** - There was a motion by Mr. St. Vincent, seconded by Mr. Boyle to approve the agenda an amended agenda to include an Executive Session meeting and to add a new meeting on June 27, 2016:

Yes: Dr. Stephen F. Parker, Mr. Daniel Boyle, Mrs. Azra Baig, Mr. Harry J. Delgado, Mr. Deven M. Patel, Mr. Arthur Robinson and Mr. Peter St. Vincent

No: None

Abstentions: None

**MOTION TO MOVE INTO EXECUTIVE SESSION** – There was a motion by Mr. St. Vincent, seconded by Mr. Boyle, to move into Executive Session at 7:05 pm:

**BE IT RESOLVED**, That the Board of Education of the Township of South Brunswick hereby moves to go into Executive Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A.) 10:4-6 through 10:4-21), to discuss confidential personnel matters and student records.

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**BE IT FURTHER RESOLVED**, that the discussion conducted in Executive Session can be disclosed to the public at such time as the matters have been resolved. Formal action may be taken at any meeting.

Yes: Dr. Stephen F. Parker, Mr. Daniel Boyle, Mrs. Azra Baig, Mr. Harry J. Delgado, Mr. Deven M. Patel, Mr. Arthur Robinson and Mr. Peter St. Vincent

No: None

Abstentions: None

Meeting reconvened at 7:15 pm.

**APPROVAL OF MINUTES** – There was a motion by Mr. Delgado, seconded by Mr. Boyle to approve the Board Minutes of May 9, 2016 and May 23, 2016:

Yes: Dr. Stephen F. Parker, Mr. Daniel Boyle, Mrs. Azra Baig, Mr. Harry J. Delgado, Mr. Patrick Del Piano, Mr. Barry Nathanson, Mr. Deven M. Patel, Mr. Arthur Robinson and Mr. Peter St. Vincent

No: None

Abstentions: None

### **REPORT OF THE STUDENT REPRESENTATIVE** – Sara Rubiano

Sophia Balsamo thanked the Board of Education for all their support during her service as student representative and allowing her to speak on behalf of the high school students. She also thanked the administrators and teachers. Sophia introduced new student representative Sara Rubiano. Sara said she is excited about serving as the new Board of Education representative and thanked Sophia for her guidance. Sara presented the following report:

#### Activities

- The Senior Prom was held on June 4<sup>th</sup> where over 600 students attended and danced the night away.
- Senior Recognition was held on June 3<sup>rd</sup> in which students were recognized for their accomplishments.
- Yearbooks were delivered to students.
- The American Red Cross Club held its annual blood drive where 321 pints of blood were donated to the New York Blood Center.

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- The Asian Cultural Club held a volleyball tournament in which all proceeds were donated to help victims affected the earthquake in Ecuador.
- Elections results were announced for Student and Class Councils. As well as the selection of executive members for all councils.
- The Student Council held its last senate meeting where 10 seniors gave their last goodbyes, introduced their replacements, and shared their fondest moments on student council.
- The Class of 2019 held a clothing drive where all proceeds were donated to the World of Hope Clothing Recycling.
- Model United Nations held its dodgeball tournament.
- The Junior State of America also held a dodgeball tournament where multiple chapters across the mid-Atlantic region came together
- Special Olympics attended TCNJ this past for an athletic event.
- The Student Council attended Great Adventure for the spring conference hosted by the New Jersey Association of Student Councils. Our school received the Community Smile award for an outstanding number of community service hours at our school charity events. As well as being award for donating over 1,000 to the charity Hope Loves Company.

### Athletics

- Girls Track came in fourth for GMC's.
- Boys Track came in first for GMC's so both track teams had a very successful season.
- This Wednesday, the golf team will have a golf outing at the golf course of Concordio in Monroe Township.
- Fall physicals can now be submitted. Football workouts begin as of August 10<sup>th</sup> and all other sports begin on the 15<sup>th</sup>.

### Performing Arts

- The Marching Band and Concert Choir traveled to Disney where they performed in front of thousands of people.
- The Concert Choir and the Wind Ensemble will be performing at graduation on June 21<sup>st</sup>.

### Guidance

- Course Listings for next school year is now available on Powerschool. Parents as well as students are encouraged to check it out.
- Because of this, Change of Level Forms is now available in guidance. Forms will be accepted until the 20<sup>th</sup>.

The Guidance Department wishes everyone a wonderful, relaxed summer!

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Dr. Parker commended Sophia for her service as student representative and wished her the best.

### REPORT OF THE INTERIM SUPERINTENDENT – Dr. Gary P. McCartney

Dr. McCartney addressed Sophia and said you have done an “amazing job” and wished her well. He welcomed new student representative Sara Rubiano and thanked her for her report. Dr. McCartney also thanked the parents and teachers for their work in helping the students grow and develop.

- A team from Monmouth Junction competed in the “Odyssey of the Mind” World Finals on May 25<sup>th</sup> through May 28<sup>th</sup>, 2016 at Iowa State University and finished in the top 6<sup>th</sup>. Congratulations to the students and coaches.
- Crossroads North and South Middle Schools Music Program received numerous awards and accomplishments at the Hersey, PA Music Competition. Congratulations to the students and the Crossroads Middle Schools Music Department staff.
- Thirty South Brunswick High School students participated in the NJ Science League competition. Congratulations to the students and coaches.
- There is an additional Board Meeting being recommended for June 27<sup>th</sup> at Crossroads North Middle School beginning at 7:00 pm.
- The 2016 – 2017 school calendar has been amended and will be available on the district website.
- The 2016 – 2017 school supply list will be posted by June 30<sup>th</sup>.

Mr. Marty Abschutz, President of The Education Foundation of South Brunswick announced the Dr. Gary P. McCartney scholarship was awarded to Dana Madden and The Education Foundation of South Brunswick Scholarships was awarded to Andriano Villano and Amber Zaki.

Mr. Abschutz commented on the 2016 Tour de South Brunswick bike ride event held on May 28<sup>th</sup>. He announced 600 riders participated in the event. Schools also earned grants based on their participation level. This year’s participation challenge grant recipient schools were Cambridge Elementary who received \$850.00 for their participation, highest number of participant bonus and highest percentage participant bonus. Constable Elementary receive a \$200 participation grant and Monmouth Junction received a \$100 participation grant.

Thank you for all who came out to support the Foundation!

Mr. Abschutz also reminded the community that it is a good time of the year to honor staff members with a *Beam of Light* certificate.

On behalf of the Foundation, Mr. Abschutz announced Mr. Tonzini was one of the founding members of the Foundation; he thanked him for all he has done and wished him the best.

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### RECOGNITIONS –

#### Middle School and High School Students Special Olympics

Mr. Raphael Morales, Director of Student Services recognized the Middle School and High School students for their participation in the Special Olympics.

Dr. Parker congratulated all of the students.

#### 2016 Retiree Recognition -

Ms. Joanne Kerekes, Assistant Superintendent, announced there are 33 retirees with over 650 plus years of service. Ms. Kerekes thanked her secretary Regina Barbely for putting together the programs, picture frames and quotes, Anne Barringer and Marcia Garitano for their help behind the scenes. She also acknowledged the librarians, art teachers, and the students for their art work, and the Crossroads North Vocal Ensemble for their performance under the direction of Music Teacher Keith Watlington.

Dr. Maribeth Edmunds acknowledged the retirees who were not in attendance.

Dr. Edmunds and Dr. Parker presented the retirees with a gift. The following retirees were recognized by their principal and/or supervisor and announced the title of the book dedicated in their name to be placed in the school libraries:

Patricia Abitabilo  
JoAnn Beasich  
Mary Beth Charters  
Trizonna Coco  
Deborah Davies  
Cheryl Davis  
Jessica Doyle  
Margaret Ehrhardt  
Rhonda Erdreich  
Ellen Jane Galaro  
Myra Gildenberg  
Mona Goodman  
Patricia Green  
Donna Helfrey  
Heidi Hoover  
Carol Lowinger  
Nancy McDonald

Judy Nemeth  
Twila O'Connell  
Edith Palomba  
Sandra Pearce  
Joanne Perry  
Michelle Phillips  
Sally Reborn  
Lorraine Ricker  
Catherine Sherian  
Rhonda Slawinski  
Bebe Socienski  
Agnes Szemere  
Anthony Tonzini  
Michael Touhey  
Gina Welsh  
Michael Zak  
Mark Ziminski

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In conclusion, Ms. Kerekes presented a video with words of wisdom for the retirees from students from Crossroads Middle Schools.

Dr. McCartney and Dr. Parker on behalf of the Board and the students congratulated the retirees and wished them well in their future.

Meeting recessed at 8:42 pm.

Meeting reconvened at 8:44 pm.

### **PUBLIC COMMENTS** –

Parents and students expressed their disappointment about the cancellation of photography classes at the high school.

Dr. McCartney responded he will look into it.

John Lolli, President of the SBEA, congratulated the retirees. He thanked the board for the proposed 2016 – 2017 school year calendar changes. He also thanked the Board and Dr. McCartney for resolving the grievances at no cost to the district. He also spoke of SBEA's work with Pedals for Progress, Tour de South Brunswick and the Viking Dash. Mr. Lolli thanked Jill Czyzyk and Beth Caruso for their work.

Dr. McCartney commented that there were productive discussions on important issues with good will to move forward to resolve the issues. He commended Mr. Lolli on the work of the SBEA.

### **BOARD COMMITTEE REPORTS** – None

**APPROVE ACTION ITEMS** – There was a motion to approve the Consent Agenda of June 13, 2016, by Mr. Boyle, seconded by Mrs. Baig:

#### **1 BUSINESS/BOARD**

Administration recommends that the following items be approved:

**1.1 Approval of Expenditures** - That the warrant list dated June 13, 2016, as certified by the Business Administrator/Board Secretary be approved. It is further certified that there are no overexpenditures in the major accounts: Current Expense, Capital Outlay and Debt Service and that the monthly Financial Status Report indicates that sufficient funds are available to meet the district's financial obligations for the 2015 – 2016 fiscal year (N.J.A.C. 6:20-2.13).

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<b>Warrants dated:</b>		<b>\$3,152,249.83</b>
<b>Payroll</b>	<b>May 13, 2016</b>	<b>\$3,744,494.83</b>
	<b>May 27, 2016</b>	<b>\$3,868,327.48</b>
	<b>May 31, 2016</b>	<b>\$54,160.24</b>
<b>Total</b>		<b><u>\$10,819,232.38</u></b>

**1.2 Approve Transfers** - That the transfers of budget appropriations between expenditure codes of the 2015 – 2016 Budget, as specified on the attached sheets, be hereby authorized.

**A. April 2016**

**B. May 2016**

**1.3 Approve Report of the Board Secretary** – That the attached Reports of the Board Secretary be approved:

**Board Secretary’s Report for April 2016**

**1.4 Approve Bank Reconciliation Statement** - That the Monthly Bank Reconciliation Statements from the Treasurer of School Monies, agreeing with the balance computed in the school district Business Office, be approved as follows:

<b>Statement as of April 30, 2016</b>	<b>\$22,788,280.16</b>
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**1.5 Approve Appointment for Specialized Accounting Services** - That the Board of Education approve the appointment of Jeanmarie Moore of Klatzkin & Company of Hamilton, NJ to provide Specialized Accounting Services for the 2016 – 2017 school year, the total cost of these services will not exceed \$27,500. These are professional services as defined in N.J.S.A. 18A:18A “Public School Contracts,” and as such, it is exempt from public advertisement in formal competitive bids. Fees for additional services requested by the Board of Education will be mutually agreed upon prior to the commencement of any work.

**1.6 Approve Appointment of Broker of Record for Property & Casualty Insurance** - That Arthur J. Gallagher Risk Management Services, Inc. of 707 State Road, Princeton, NJ, be appointed as Broker of Record for Property & Casualty Insurance for the 2016 – 2017 school year. This is a professional service as defined in N.J.S.A. 18A:18A “Public School Contracts,” and as such, it is exempt from public advertisement in formal competitive

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bids. Fees for additional services requested by the Board of Education will be mutually agreed upon prior to the commencement of any work.

- 1.7 Approve Appointment of Architect of Record** - That the Board of Education approve the appointment of the Spiegle Architectural Group, 120 Sanhicon Drive, Trenton, NJ as Architect of Record for the 2016 - 2017 school year at the agreed upon attached fee schedule, not to exceed \$180,000. This is a professional service as defined in N.J.S.A. 18A:18A "Public School Contracts," and as such, it is exempt from public advertisement in formal competitive bids. Fees for additional services requested by the Board of Education will be mutually agreed upon prior to the commencement of any work.
- 1.8 Approve Appointment of School Auditor** - That the Board of Education renew the attached agreement of Suplee Clooney & Company of Westfield, NJ to serve as School Auditor for the 2016 - 2017 school year to conduct the 2015 - 2016 Statutory Audit in accordance with provisions of Chapter 23, N.J.S.A. 18A at a fee of \$39,150 for the Statutory Audit and \$4,400 for preparation of the CAFR Report not to exceed \$43,550. This is a professional service as defined in N.J.S.A. 18A:18A "Public School Contracts," and as such, it is exempt from public advertisement in formal competitive bids. Fees for additional services requested by the Board of Education will be mutually agreed upon prior to the commencement of any work.
- 1.9 Approve Appointment of Special Environmental Counsel** - That the Board of Education approve the appointment of the Brennan Law Firm of Cranbury, NJ to serve as Special Environmental Counsel to the South Brunswick Board of Education for the 2016 - 2017 school year at the attached fee schedule, contract not to exceed \$5,000. This is a professional service as defined in N.J.S.A. 18A:18A "Public School Contracts," and as such, it is exempt from public advertisement in formal competitive bids. Fees for additional services requested by the Board of Education will be mutually agreed upon prior to the commencement of any work.
- 1.10 Approve Appointment for Energy Engineer of Record** - That the Board of Education approve the appointment EffectivEnergy Solutions, LP of West Chester, PA to provide Engineering Services at the hourly rates as listed on the attached sheet, not to exceed \$150,000 for the 2016 - 2017 school year. Original contract awarded following advertised RFQ 2015-01. Fees for additional services requested by the Board of Education will be mutually agreed upon prior to the commencement of any work.
- 1.11 Approve Appointment for Environmental Consulting Services** - That the Board of Education approve the appointment of Peak Environmental Inc, Woodbridge, NJ to provide Environmental Consulting Services during the 2016 - 2017 school year, contract not to exceed \$125,000. This is a professional service as defined in N.J.S.A. 18A:18A "Public School Contracts," and as such, it is exempt from public advertisement in formal competitive bids. Fees for additional services requested by the Board of Education will be mutually agreed upon prior to the commencement of any work.



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- 1.12 Approve Agreement for School Physician Services** – That the Board of Education approve the attached Agreement between the South Brunswick Board of Education and Brunswick Urgent Care, PA to provide the services of the District’s School Physician, effective July 1, 2016 through June 30, 2017 at an annual retainer of \$12,000.00. Additional costs for employee physicals \$95, Hepatitis B vaccinations \$95.00 and urine analysis \$50.00 will be billed separately. Contract amount not to exceed \$25,000. This is a professional service as defined in N.J.S.A. 18A:18A “Public School Contracts,” and as such, it is exempt from public advertisement in formal competitive bids. Fees for additional services requested by the Board of Education will be mutually agreed upon prior to the commencement of any work.
- 1.13 Approve Professional Legal Services - Special Education** – That the Board of Education approve Comegno Law Group, P.C. to provide legal services to the South Brunswick Board of Education for Special Education mediations and hearings for the 2016 – 2017 school year on the agreed upon attached fee structure. These services should not exceed \$20,000 per case and total contract amount not to exceed \$100,000. This is a professional service as defined in N.J.S.A. 18A:18A “Public School Contracts,” and as such, it is exempt from public advertisement in formal competitive bids. Fees for additional services requested by the Board of Education will be mutually agreed upon prior to the commencement of any work.
- 1.14 Approve Appointment of Health Insurance Broker** – That the Board of Education approve the renewal of Integrity Consultants Group, Pennington, NJ as the District’s Health Insurance Broker per the specifications of RFP 2010 – 2011 for the 2016 – 2017 school year.
- 1.15 Approve Appointment of School Board Attorney** – That the Board of Education appoint Adams, Gutierrez & Lattiboudere, LLC, Newark, NJ to provide professional legal services as the School Board Attorney to the South Brunswick Board of Education for the 2016 – 2017 school year. These services should not exceed \$90,000. Renew per the specifications of RFQ 2013-2.  
This is a professional service as defined in N.J.S.A. 18A:18A “Public School Contracts,” and as such, it is exempt from public advertisement in formal competitive bids. Fees for additional services requested by the Board of Education will be mutually agreed upon prior to the commencement of any work.

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**1.16 Approve Professional Legal Services** – That the Board of Education approve McManimon, Scotland & Baumann, to provide professional legal services in connection with bond refunding and other financial matters for the 2016 – 2017 school year. These services should not exceed \$10,000. This is a professional service as defined in N.J.S.A. 18A:18A “Public School Contracts,” and as such, it is exempt from public advertisement in formal competitive bids. Fees for additional services requested by the Board of Education will be mutually agreed upon prior to the commencement of any work.

**1.17 Approve Financial Advisor** – That the Board of Education approve RBC Capital Markets, Florham Park, NJ to serve as the Financial Advisor for the South Brunswick Board of Education for the 2016 – 2017 school year. This is a professional service as defined in N.J.S.A. 18A:18A “Public School Contracts,” and as such, it is exempt from public advertisement in formal competitive bids. Fees for additional services requested by the Board of Education will be mutually agreed upon prior to the commencement of any work. (contract/agreement pending)

**1.18 Approve Master Services Agreement and E-Rate Management Consultant Services** – That the Board of Education approve the three-year Master Services Agreement, the three-year Letter of Agency along with the fee schedule with Kellogg & Sovereign Consulting, LLC to provide E-Rate Management Consultant Services to the South Brunswick Board of Education effective July 1, 2016 through June 30, 2017.

**1.19 Approve Authorization for E-Rate** – That the Board of Education approve incoming Interim Superintendent Dr. Gary P. McCartney as authorized representative for all federal programs including **E-Rate**, all state programs, and all other school programs and activities not listed for the 2016 – 2017 school year.

### **1.20 Approve E-Rate Policies** –

1. **Record Retention Policy** – It is recommended that the Board of Education direct Administration to retain all E-Rate records for a period of five years after the last date of service in accordance with FCC Fifth Report and Order (Para. 47, FCC 04-190, Adopted August 4, 2004).

2. **Procurement Policy** – It is recommended that the Board of Education acknowledge and direct Administration to comply with the E-Rate Procurement Policy on file.

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3. **Acceptable Use of Computer Network/Computers and Resources Policy** – On August 12, 2011, FCC issued an order based on Protecting Children in the 21<sup>st</sup> Century Act updating Children’s Internet Protection Act (CIPA). The rules were published in Federal Register on September 13, 2011 and will become effective July 1, 2012. The new CIPA guidelines add some additional requirements focus on educating minors about appropriate online behavior, including:
- Interacting with other individuals on social networking websites,
  - Interacting with others in chat rooms, and
  - Cyberbullying awareness and response
- 1.21 Approve Designation of Official Newspapers** – That the Home News Tribune be designated the official newspaper of the South Brunswick Board of Education in accordance with the provisions of the New Jersey “Open Public Meetings Act” and the Newark Star Ledger to comply with Title 18A, pertaining to NJ Cooperative requirements for the 2016 – 2017 school year.
- 1.22 Approve Public Agency Compliance Officer** – That the School Business Administrator/Board Secretary be designated as the Public Agency Compliance Officer for the 2016 – 2017 school year.
- 1.23 Approve Custodian of Records and OPRA Officer** – That the School Business Administrator/Board Secretary be appointed as the Custodian of Records as per the requirements of N.J.S.A. 47:1A-1.11 for the 2016 – 2017 school year and that the School Business Administrator/Board Secretary be named the Open Public Records Act Officer (OPRA) for the 2016 – 2017 school year.
- 1.24 Approve Official Signatories** - That the Board of Education approve the President, Vice-President, Superintendent and Business Administrator/Board Secretary as authorized signatories for all official documents, payrolls, warrants, contracts, etc for the 2016 – 2017 school year.
- 1.25 Approve Adoption of the Policy Manual** – That the Board of Education approve the adoption of the South Brunswick School District Policy Manual for the 2016 – 2017 school year.
- 1.26 Appoint Affirmative Action Officer and Title 9 Officer** - That the Board of Education appoint Michael Lacey, Interim Director of Human Resources and Mrs. Amanda Rosenberg, Director of Professional Development as Affirmative Action and Title 9 Officers for the 2016 – 2017 school year.
- 1.27 Appoint 504 Officers In Compliance with Federal Law** – That Raphael Morales, Director of Student Services and John Bruff, Director of Building and Grounds be appointed as the 504 Officers for the 2016 – 2017 school year in compliance with federal law.

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- 1.28 Approve Integrated Pest Management Coordinator** - That the Board of Education approve John Bruff as the Integrated Pest Management Coordinator for the 2016 - 2017 school year.
- 1.29 Approve Right to Know Officer** - That the Board of Education approve John Bruff as the Right to Know Officer for the 2016 - 2017 school year.
- 1.30 Approve Asbestos Hazard Emergency Response Act (AHERA) & Public Employees Occupational Safety and Health (PEOSH) Coordinator** - That the Board of Education approve John Bruff as the Asbestos Hazard Emergency Response Act (AHERA) and Public Employees Occupational Safety and Health (PEOSH) Coordinator for the 2016 - 2017 school year.
- 1.31 Approve Designation of Official Depositories** - That the Financial Institutes listed on the attached sheets be designated official depositories for the South Brunswick Board of Education for the 2016 - 2017 school year.
- 1.32 Approve Petty Cash Accounts** - That the Board of Education approve the attached list of Petty Cash Accounts for the 2016 - 2017 school year.
- 1.33 Approve Tax Shelter Programs** - That the Board of Education approve the participation in Tax Sheltered 403(b) and 457(b) Salary Reduction Programs as per the attached list for the 2016 - 2017 school year.
- 1.34 Approve Resolutions** - That the Board of Education approve the following resolutions:

**A. Authorizing the South Brunswick Board of Education to continue memberships in cooperative pricing agreements -**

**WHEREAS**, N.J.S.A. 40A:11-11(5) and N.J.S.A.18-A-18A-11 et seq. authorizes contracting units to enter into a Cooperative Pricing Agreement; and

**WHEREAS**, the South Brunswick Township School District has previously passed resolutions joining several established Cooperative Pricing Agreements.

**WHEREAS**, the South Brunswick Township School District, County of Middlesex, State of New Jersey, desires to continue to participate in the designated Cooperative Pricing Agreements:

Alliance for Competitive Energy Services - Lead Agency - New Jersey Association of School Boards Association

Alliance for Competitive Telecommunications - Lead Agency - Monmouth-Ocean Educational Services Commission

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Education Cooperative Pricing System of Morris # 54 – Lead agency – Morris County Educational Services Commission

Middlesex County Cooperative Purchasing Program # 71– Lead agency – Middlesex County

The Educational Services Commission of NJ Cooperative pricing System # 65 – Lead agency – The Educational Services Commission of NJ

Somerset County Cooperative Pricing System # 2- Lead agency – Somerset County

Hunterdon County Educational Services Commission Cooperative Pricing Agreement – Lead Agency – Hunterdon County Educational Services Commission

**NOW THEREFORE BE IT RESOLVED** on June 13, 2016, by the South Brunswick Board of Education as follows:

### **AUTHORITY**

As directed by N.J.S.A 18A:18A-11 et. Seq. and pursuant to the provisions of N.J.S.I.A 40A:11-11, the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreements with the Lead Agencies.

### **CONTRACTING UNIT**

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the South Brunswick School District shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

### **B. Appointment of Purchasing Agent for the 2016 – 2017 School Year -**

**WHEREAS**, 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

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**WHEREAS**, 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold currently \$40,000, may be awarded by the purchasing agent without advertising for bids when so authorized by Board resolution, and

**WHEREAS**, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold currently \$6,000, may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution,

**NOW THEREFORE BE IT RESOLVED**, that the South Brunswick Township Board of Education pursuant to the statutes cited above hereby appoint TBD Business Administrator/Board Secretary as its duly authorized purchasing agent and is duly assigned the authority accountability for the purchasing activity of the South Brunswick Board of Education, and

**BE IT FURTHER RESOLVED**, that the School Business Administrator/Board Secretary is hereby authorized to award contracts on behalf of the South Brunswick Board of Education that are in the aggregate less than 15% of the bid threshold currently \$6,000 without soliciting competitive quotations, and

**BE IT FURTHER RESOLVED**, that the School Business Administrator/Board Secretary is hereby authorized to seek competitive quotations, when applicable and practicable, before awarding contracts in the aggregate exceed 15% of the bid threshold currently \$6,000 but less than the bid threshold of \$40,000.

### **C. Authorizing Contracts with approved State Contract Vendors for Boards of Education pursuant to N.J.S.A. 18A:18A-10a -**

**WHEREAS**, the South Brunswick Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the South Brunswick Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the South Brunswick Board of Education intends to enter into contracts with State Contract Vendors including but not limited to those listed on the attachment through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

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**RESOLVED**, the South Brunswick Board of Education authorizes the Purchasing Agent to purchase certain goods or services from approved New Jersey State Contract Vendors for the 2016 - 2017 school year pursuant to all conditions of the individual State contracts; and be it further

**RESOLVED**, that the South Brunswick Board of Education Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services

**1.35 Approve Competitive Process for Professional Development Services** – That the Board of Education authorize the School Business Administrator to use competitive contracting for specialized goods or services (namely professional development services) enumerated in section 45 of P.L. 1999, c. 440 (C. 18A:18A-4.1) for the 2016 – 2017 school year. The use of this competitive contracting procedure requires Board of Education approval as per 18A:18A-4.3.

**1.36 Approve School Tax Levy Payment Schedule** - That the Board of Education approve the attached School Tax Levy Payment schedule for the 2016 – 2017 school year.

**1.37 Approve Resolution for Transfer of Current Year Surplus to Capital Reserve and Emergency Reserve/Withdrawal from Capital Reserve** –

**A. WHEREAS**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the South Brunswick Board of Education wishes to deposit anticipated current year surplus into Capital Reserve account at year end, and

**WHEREAS**, the South Brunswick Board of Education has determined that \$2.5 million may be available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the South Brunswick Board of Education that is hereby authorizes the district's School Business Administrator to make this transfer consistent with applicable laws and regulations, in an amount not to exceed \$2.5 million based upon year end estimates.

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**1.38 Approve Authorization of Administration to Make Necessary Transfers** – That the Board of Education authorizes Administration to make the necessary transfers, close out activities, and award necessary bids in order to complete the closing of the financial records for the 2015 – 2016 school year.

**1.39 Approve Authorization for Regular Business Travel** – That the Board of Education approve the 2016 – 2017 travel meeting and conference expenses not to exceed \$1,500 per employee for regular business travel as follows for all Central Office Administrators and School Principals and shall be subject to the approval requirements in N.J.S.A. 18A:19-1 as per Board Policy 6471 (School District Travel).

Travel to include, but not limited to all meetings, workshops and hearings with governmental entities at the local, county and state levels; all meetings, workshops and conferences of professional association including but not limited to the following: New Jersey and Middlesex County School Boards Association, American Associations of School Administrators, New Jersey and Middlesex County Administrators and Supervisors Associations, New Jersey and Middlesex County Association of School Business Officials, Personnel Administrators Association, Middlesex County Curriculum Association, and the Governmental Purchasing Association of New Jersey.

**1.40 Approve Community Education Budget** – That the Board of Education approve the attached Community Education Budget for the 2016 – 2017 school year.

**1.41 Approve Employee Contract** – That the Board of Education approve the employee contract for the Joanne Kerekes, Assistant Superintendent for Curriculum and Instruction period July 1, 2016 through June 30, 2017.

The contract has been reviewed by the Executive County Superintendent for Middlesex County and are in compliance with applicable laws and regulations.

**1.42 Approve Representation to the Representative Assembly of the Educational Services Commission of New Jersey** – Pursuant to enacted legislation, P.L. 192-1989, Chapter 254, the South Brunswick Board of Education elects Dr. Gary P. McCartney, Interim Superintendent of Schools to the Representative Assembly of the Educational Services Commission of New Jersey at their meeting held on June 13, 2016 for the period June 1, 2016 to May 31, 2017.

**1.43 Approve Re-Appointment** – That the Board of Education re-appoint Board Member Azra Baig to the South Brunswick Township Commission on Women for the period June 1, 2016 to May 31, 2017.



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**1.44 Approve Agreement for Employee Assistance Program** – That the Board of Education approve the Agreement for the Employee Assistance Program with Rutgers, The State University of New Jersey, a body corporate and politic and instrumentality of the State of New Jersey, a public entity on behalf of its Rutgers Biomedical and Health Services (“RBHS”) -University Behavioral Health Care (“UBHC”) (“University”) with offices at 671 Hoes Lane, Piscataway, NJ 08855 and South Brunswick Board of Education with offices at 231 Blackhorse Lane, Monmouth Junction, NJ 08852. The cost of these services will be billed at \$10.00 per employee for all employee assistance services outlined in the Agreement (Section 1.3). The amount of these services will not exceed \$11,000 per year. The services provided in this agreement are from July 1, 2016 – June 30, 2017.

**1.45 Approve Cancellation of Outstanding Checks** – That the Board of Education approve the cancellation of the attached list of outstanding checks from the Custodian, Net Payroll and South Brunswick High School Athletic Fund bank accounts.

**1.46 Approve Contract - E-MAP Systems, Inc.** – That the Board of Education approve the attached contract with E-MAP Systems, Inc. and the South Brunswick Board of Education for the period July 1, 2016 through June 30, 2017 at an annual fee of \$23,750.

**1.47 Approve Acceptance of Funds** – That the Board of Education approve the acceptance of the following additional funds from the New Jersey Department of Education for the 2015 – 2016 school year:

- Chapters 192/193 for Supplementary Instruction \$74.00

**1.48 Approve Submission of No Child Left Behind Application** – That the Board of Education approve the submission of the FY17 No Child Left Behind application:

- No Child Left Behind Title I \$481,763
- No Child Left Behind Title IIA \$119,455
- No Child Left Behind Title III \$47,144
- No Child Left Behind Title III Immigrant \$24,854
- Total Allocation \$673,216

**1.49 Approve Report of Awarded Contracts from July 1, 2015 – June 30, 2016** – That the Board of Education approve the attached report of awarded contracts for the period from July 1, 2015 – June 30, 2016:

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Pursuant to PL 2015, Chapter 47 the South Brunswick Board of Education intends to renew, award, or permit to expire the attached contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. Et. Seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

**1.50 Approve Renewal of Time & Material Contracts** – That the Board of Education approve the following renewal of Time & Material Contracts:

Per the provisions of 18A: 18A-42 renew the contract as originally awarded through bid 2014-06 with a 0.5% increase in rates from the 2015-16 school year.

**Paving Work Using Asphalt**

<b>Primary Award</b>		<b>Rate</b>	<b>Increase</b>
Halecon Inc.	Foreman, Hourly	\$85.43	0.5%
Bridgewater, NJ	Raker/Screenman, Hourly	\$85.43	0.5%
	Laborer, Hourly	\$85.43	0.5%
<b>Not to Exceed \$50,000</b>	Roller Operator, Hourly	\$95.48	0.5%
	Spreader Operator, Hourly	\$95.48	0.5%
	Material Markup	15%	0%
	Overhead	15%	0%
	Equipment Use	\$75.38	0.5%

Per the provisions of 18A: 18A-42 renew the contract as originally awarded through bid 2015-05 with no increase in rates from the 2015-16 school year.

**Boiler**

<b>Primary Award</b>		<b>Rate</b>	<b>Increase</b>
Mack Industries	Summer Maintenance	\$8,575.00	0%
Trenton, NJ	Technician \$/hr	\$84.00	0%
	Material Markup	20%	0%
<b>Not to Exceed \$100,000</b>			

**Electronic Door Security**

<b>Primary Award</b>		<b>Rate</b>	<b>Increase</b>
Sal Electric Co., Inc.	Hourly Rate	\$85.00	0%
Jersey City, NJ	Overtime Rate	\$140.00	0%
	Sunday/Holiday Rate	\$170.00	0%

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<b>Not to Exceed \$40,000</b>	Material Markup	10%	0%
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**Fertilization/Weed Control**

<b>Primary Award</b>		<b>Rate</b>	<b>Increase</b>
	Phase 1 - Summer		
Growing Concern	Application	\$3,950.00	0%
Cranbury, NJ	Phase 2 – Fall	\$6,310.00	0%
	Phase 3 - Spring	\$11,425.00	0%
	Phase 4 - Memorial Day		
<b>Not to Exceed \$60,000</b>	Wknd.	\$11,425.00	0%

**Fibar Playground Fill**

<b>Primary Award</b>		<b>Rate</b>	<b>Increase</b>
Growing Concern	Delivery/Supply/Installation	\$38,898.00	0%
Cranbury, NJ			

**Not to Exceed \$60,000**

**Food Service Equipment Maint/Repair**

<b>Primary Award</b>		<b>Rate</b>	<b>Increase</b>
	Hourly Rate 8:30 am - 4:30		
F.A.S.T. Service, Inc.	pm	\$100.00	0%
Philadelphia, PA	Overtime Rate	\$150.00	0%
	Material Markup	0%	0%

**Not to Exceed \$50,000**

**Irrigation**

<b>Primary Award</b>		<b>Rate</b>	<b>Increase</b>
Growing Concern	Fall Winterization	\$705.00	0%
Cranbury, NJ	Spring Activation	\$647.00	0%
	Hourly Rate	\$55.49	0%
<b>Not to Exceed \$60,000</b>	Premium Rate	\$55.49	0%
	Material Markup	28%	0%

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**Kitchen Hood Cleaning**

<b>Primary Award</b>		<b>Rate</b>	<b>Increase</b>
New System Hood Cleaning	Summer Cleaning/All Bldgs (13)	\$4,100.00	0%
Wickatunk, NJ	Winter Cleaning (11) Buildings	\$3,600.00	0%

**Not to Exceed \$25,000**

**Landscape Mulch**

<b>Primary Award</b>		<b>Rate</b>	<b>Increase</b>
Growing Concern Cranbury, NJ	Delivery/Supply/Installation	\$18,283.00	0%

**Not to Exceed \$36,000**

**Painting**

<b>Primary Award</b>		<b>Rate</b>	<b>Increase</b>
JG Painting	Semi-Gloss/per sq. ft.	\$0.54	0%
Kendall Park, NJ	Gloss/per sq. ft.	\$0.54	0%
	Floor/per sq. ft.	\$0.54	0%
<b>Not to Exceed \$125,000</b>	Flat/per sq. ft.	\$0.54	0%
	Ext. Stucco/per sq. ft.	\$0.54	0%
	Foreman/Hourly	\$52.00	0%
	Journeyman/Hourly	\$52.00	0%
	Apprentice/Hourly	\$50.00	0%
	Material Markup	0%	0%

**Water Treatment**

<b>Primary Award</b>		<b>Rate</b>	<b>Increase</b>
Scientific Blr. Wtr. Condition Co.	Part A. Boiler Treat., Fall/Jan.	\$2,210.00	0%
Linden, NJ	Part B. Chiller Treat., Spring	\$170.00	0%
<b>Not to Exceed \$36,000</b>	Part C. Add. Service, Hourly	\$75.00	0%
	Premium Service, Hourly	\$112.50	0%

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Per the provisions of 18A: 18A-42 renew the contract as originally awarded through bid 2015-08 with no increase in rates from the 2015-16 school year.

**Emergency Generator**

<b>Primary Award</b>		<b>Rate</b>	<b>Increase</b>
	Annual Service/Load Test:		
SPB Industries	HS,	\$2,897.00	0%
South Plainfield, NJ	BA, CA, CRN, CRS, IF		
	Technician, Hourly	\$95.00	0%
<b>Not to Exceed \$50,000</b>	Material Markup	30%	0%

**1.51 Record, Award and Reject Bids –**

- A. That the Bids for Roof Replacement – Greenbrook, Bid No. 2015-22, opened on June 2, 2016 be recorded as per the following:

<b><u>Vendor</u></b>	<b><u>Total Price</u></b>
AKAL Builders South Richmond Hill, NY	\$745,025.00
Arista Builders Jackson, NJ	\$1,120,000.00
Chris Anderson Roofing Hopelawn, NJ	\$724,970.00
D.A. Nolt Berlin, NJ	\$1,120,368.00
Integrity Roofing Rahway, NJ	\$876,340.00
JDS Industrial Roofing Brick, NJ	\$1,054,000.00
Laumar Roofing Passiac, NJ	\$817,000.00
L.R. Watts & Son Perth Amboy, NJ	\$747,422.00

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MAK Group Clifton, NJ	\$798,000.00
Roof Management Wall, NJ	\$737,000.00
The Barrett Company Millington, NJ	\$855,400.00
Union Roofing Philadelphia, PA	\$1,269,000.00

**That the Bids for Roof Replacement – Greenbrook, Bid No. 2015-22, opened on June 2, 2016 be awarded as per the following:**

<u>Vendor</u>	<u>Total Price</u>
Chris Anderson Roofing Hopelawn, NJ	\$724,970.00

**B. That the Bids for Smallwares, Bid No. 2016-06, opened on June 13, 2016 be recorded as per the following:**

<u>Vendor</u>	<u>No. of Items</u>	<u>Total Price</u>
E.A. Supply Inc. Plainfield, NJ	58	\$16,790.74

**That the Bids for Smallwares, Bid No. 2016-06, opened on June 13, 2016 be awarded as per the following:**

<u>Vendor</u>	<u>No. of Items</u>	<u>Total Price</u>
E.A. Supply Inc. Plainfield, NJ	56	\$16,253.25

**C. That the Bids for Smallwares, Bid No. 2016-06, opened on June 13, 2016, two items be rejected for not meeting the specifications:**

<u>Vendor</u>	<u>No. of Items</u>	<u>Total Price</u>
E.A. Supply Inc. Plainfield, NJ	2	\$537.49

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**D. That the Bids for Storage Sheds, Bid No. 2015-23, opened on June 2, 2016 be recorded as per the following:**

<u>Vendor</u>	<u>Total Price</u>
Catel Inc. Bradley Beach, NJ	\$443,413.00
EMY Solutions LLC Dayton, NJ	\$415,000.00
George Koustas Ptg. & Const. West Long Branch, NJ	\$421,000.00

**That the Bids for Storage Sheds, Bid No. 2015-23, opened on June 2, 2016 be rejected for exceeding the budget:**

<u>Vendor</u>	<u>Total Price</u>
Catel Inc. Bradley Beach, NJ	\$443,413.00
EMY Solutions LLC Dayton, NJ	\$415,000.00
George Koustas Ptg. & Const. West Long Branch, NJ	\$421,000.00

**1.52 Approve Disposal of Property** – That the Board of Education approve the disposal of the following equipment:

Be it resolved that the Board of Education has identified the following equipment as no longer usable by the South Brunswick Board of Education and will be offered for disposal by public sale:

<u>VIN</u>	<u>Year</u>	<u>Make</u>	<u>Description</u>	<u>Odometer</u>
1HTWDAAR82JO46905	2002	International	7400 Cab & Chassis	26,448
1FDAF57SO1EA27643	2001	Ford	F-550 Rackbody/Liftgate	61,334
1HVBGAAN4YA025665	2000	Amtran	54 Passenger Flatnose Bus	147,291

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**1.53 Approve an Extension of Professional Services Contracts** – That the Board of Education approve the extension and additional not-to exceed amounts for the following Professional Services for the 2015 – 2016 school year:

<u>Vendor</u>	<u>Service</u>	<u>Previous Not-to-exceed</u>	<u>Additional/Increase Not-to-exceed</u>
MRESC	Home Instruction	\$46,500	\$15,000
Kendall Park Learning Ctr.	Home Instruction	\$10,000	\$12,000
Rutgers Behavioral Health	Home Instruction	\$8,000	\$6,000
Wise Learning	Home Instruction	\$1,350	\$900
Children’s Hospital of Philadelphia	Home Instruction	\$0	\$52.53
Silvergate Prep	Home Instruction	\$4,000	\$1,500
*Therapy Source	Speech Therapy	\$28,400	\$18,000
Bayada Nurses	Nursing Services	\$15,000	\$7,000
Keri Mandell Consult.	Evaluations – Learning	\$4,000	\$150
Tiny Tots Therapy	Evaluations – OT/PT	\$8,075	\$3,000
MRESC	Evaluations – Learning/ Psychological	\$9,750	\$3,000
**Brett DiNovi	Behavioral Services	\$150,000	\$35,000
MRESC	Teacher of Deaf Services	\$22,000	\$13,000

\*Services for students on a home program.

\*\*Services for students to keep in an in-district program

**1.54 Approve Professional Services for Evaluations** – That the Board of Education approve Keri Mandell Consulting, LLC for educational evaluations as part of child study team evaluations. These services are necessary when conducting initial and re-evaluations for determining eligibility for special education. The rate for each evaluation is \$475, it is projected that these contracted services would not exceed the cost of \$4,750.

**1.55 Approve Professional Services for Extended School Year - ESY 2016** – That the Board of Education approve the following professional services for the ESY 2016 program. These services are IEP-driven recommendations and will occur individually prescribed at the following rates and the not-to-exceed amounts:

<u>Vendor</u>	<u>Service</u>	<u>Rate</u>	<u>Not-to-exceed</u>
Princeton-Speech Language & Learning	Executive Function	\$150	\$900
Educational Services Commission of NJ	Home Instruction	\$42	\$4,000



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(Formerly MRESC)

Therapy Source	Speech/Language Therapy	\$191.50	\$1,800
Tiny Tots Therapy	OT & PT Therapy	\$76	\$3,000
Advancing Opportunities	Assistive Technology	\$105	\$2,500
Brett DiNovi	Behavioral Consultation & Support Services	\$47 – CA \$115 – BC/BA	\$8,000
The Arc of NJ	Vocational Services	\$51	\$1,500

**1.56 Approve Revised 2016 – 2017 School Calendar** – That the Board of Education approve the revised 2016 – 2017 school calendar.

**1.57 Approve Student Field Trip Destinations** – That the Board of Education approve the student field trip destinations as per the attached list:

- A. 2015 – 2016 school year
- B. 2016 – 2017 school year

**1.58 Approve Harassment, Intimidation and Bullying Report** – That the Board of Education approve the determinations and recommendations submitted by the Superintendent, through the date of this meeting, regarding the disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights.

**1.59 Approve Resolution for Travel and Related Expense Reimbursement -**

**WHEREAS**, the South Brunswick Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

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**WHEREAS**, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

**WHEREAS**, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

**THEREFORE, BE IT FURTHER RESOLVED**, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

**BE IT FURTHER RESOLVED**, the Board of Education approves the travel and related expense reimbursements as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form.

**2 PERSONNEL** - Administration recommends that the following personnel items be approved:

**2.1 Accept Resignations** – That the Board of Education accept the following resignations, on the dates indicated:

A. Resignation

<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Effective Date</b>	<b>Date of Resignation Letter</b>
Samantha Breeman	Teacher	Crossroads North	06/30/16	05/25/16
Jennifer Cole	Teacher	Crossroads North	06/30/16	05/20/16
Amanda Mihalic	Mathematics and Science Supervisor	Crossroads Middle School	06/30/16	05/25/16

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### B. For the purpose of retirement

Name	Assignment	Location	Effective Date	Date of Resignation Letter
Regina Bagala	Bus Driver	Transportation	06/30/16	05/11/16
Jessica Doyle	Guidance Counselor	SBHS	06/30/16	06/03/16
Heidi Hoover	Teacher	Crossroads North	06/30/16	06/03/16
Anne Romero	Paraprofessional	Transportation	10/31/16	05/27/16
Agnes Szemere	Bus Driver	Transportation	06/30/16	05/31/16

### 2.3 Rescind Resignation for Purpose of Retirement – That the resignation for the following staff member be rescinded for the purpose of retirement.

Name	Assignment	Location	Effective Date	Previously Approved
Anne Romero	Paraprofessional	Transportation	09/30/16	04/25/16

### 2.4 Approve Leaves of Absence – That the Board of Education approve the following leaves of absence:

Name	Assignment	Location	Period of Leave	Type of Leave
Christopher Belding	Custodian	SBHS	06/13/16 thru 09/02/16	Unpaid Family Leave (FMLA)
Lauren Bierman	Teacher	Brooks Crossing	12/14/16 thru 03/10/17	Unpaid Family Leave (FMLA)
Lauren Bierman	Teacher	Brooks Crossing	03/13/17 thru 06/30/17	Unpaid Child-Rearing Leave
Jennifer Blackwell	Teacher	Cambridge	05/12/16 thru 06/22/16	Unpaid FMLA
Katherine Emerson	Benefits and Insurance Secretary	Board Office	11/02/16 thru 01/27/17	Unpaid Family Leave (FMLA)
Katherine Emerson	Benefits and Insurance Secretary	Board Office	01/30/17 thru 05/30/17	Unpaid Leave of Absence
Alison Miller	Teacher	SBHS	10/11/16 thru 01/06/17	Unpaid Family Leave (FMLA)
Alison Miller	Teacher	SBHS	01/09/17 thru 06/30/17	Unpaid Child-Rearing Leave
Barbara Noguerras	Teacher	Indian Fields	05/13/16	Unpaid Intermittent FMLA
Jillian Trader	Teacher	SBHS	09/12/16 thru 10/21/16	Unpaid Family Leave (FMLA)

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**2.5 Approve Change in Leave of Absence** – That the Board of Education approve the following leaves of absence:

<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Leave - Change From</b>	<b>Leave - Change To</b>	<b>Type of Leave</b>	<b>Previously Approved</b>
Kristin Kornett	Teacher	Crossroads North	06/21/16 thru 11/11/16	06/23/16 thru 11/18/16	Unpaid Family Leave (FMLA)	01/04/16
Nancy Phillips	Teacher	Crossroads South	06/02/16	Cancel Leave Request	Unpaid Intermittent FMLA	04/25/16
Frieda Rappeport	Paraprofessional	Dayton	04/19/16 thru 05/31/16	04/19/16 thru 06/30/16	Unpaid FMLA	04/25/16

**2.6 Approve Appointments** – That the Board of Education approve the following appointments:

**A. Certificated**

<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Salary</b>	<b>Reason for Vacancy</b>	<b>Effective Date</b>
Ashley Kaczur	Speech Language Specialist	Brunswick Acres	\$58,190.00 (MA, Step 2)	Vacant Budgeted Position	09/01/16

**B. Non-Certificated**

<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Salary / Rate</b>	<b>Reason for Vacancy</b>	<b>Effective Date</b>
Barbara Demetrician	Nurse Secretary, 10-month, Level IV	SBHS	\$41,458.00 (Step J)	Retirement	09/01/16
H. Michael Lacey	Interim Director of Human Resources	Board Office	\$600.00 Per Diem	Resignation	06/14/16
Dr. James Warfel	Consultant to Audit Student Services Dept.	Board Office	\$600.00 Per Diem (Not to exceed \$20,000)	Temporary Position as needed	06/14/16

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### C. Extracurricular – Elementary for the 2016 – 2017 School Year

Name	Position	Location	Stipend
Barbara Capasso	Safety Patrol Advisor	Brooks Crossing / Deans	\$680.00
Ellen Kazar	Safety Patrol Advisor	Brooks Crossing / Deans	\$680.00
Jacqueline Bigelow	Student Council Advisor	Brooks Crossing / Deans	\$680.00
Beth Nebenhaus	Student Council Advisor	Brooks Crossing / Deans	\$680.00
Lisa Mullarkey	Yearbook Advisor	Brooks Crossing / Deans	\$680.00
Erin Woronicz	Yearbook Advisor	Brooks Crossing / Deans	\$680.00
Michael Ippolito	Music Advisor	Brunswick Acres	\$680.00
Jennifer Sharpe	Music Advisor	Brunswick Acres	\$680.00
Sherri Mayle	Safety Patrol Advisor	Brunswick Acres	\$680.00
Jessica Rigatti	Safety Patrol Advisor	Brunswick Acres	\$680.00
Alyssa Gentile	Student Council Advisor	Brunswick Acres	\$680.00
Caryn Petrikonis	Student Council Advisor	Cambridge	\$680.00
Joy Reinknecht	Safety Patrol Advisor	Cambridge	\$1,360.00
Megan Klimowicz	Student Council Advisor	Cambridge	\$680.00
Jennifer Plebani	Student Council Advisor	Cambridge	\$680.00
Nicole Heyer	Yearbook Advisor	Cambridge	\$680.00
Heather Ruina	Yearbook Advisor	Cambridge	\$680.00
Patrice O'Rourke	Safety Patrol Advisor	Constable	\$1,360.00
Kimberly Fritsch	Student Council Advisor	Constable	\$680.00
Ellen Gehringer	Student Council Advisor	Constable	\$680.00
Shannon Midlarsky	Yearbook Advisor	Constable	\$680.00
Melissa Needles	Yearbook Advisor	Constable	\$680.00
Leslie Bock	Safety Patrol Advisor	Greenbrook	\$1,360.00
Jessica Griffin	Student Council Advisor	Greenbrook	\$680.00
Shari Silverman	Student Council Advisor	Greenbrook	\$680.00
Jennifer Abbey	Yearbook Advisor	Greenbrook	\$680.00
Leslie Bock	Yearbook Advisor	Greenbrook	\$680.00

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Amy Bertelsen-Robles	Safety Patrol Advisor	Indian Fields / Dayton	\$680.00
Lorrie Gurak-Costanzo	Safety Patrol Advisor	Indian Fields / Dayton	\$680.00
Kristen Konowicz	Student Council Advisor	Indian Fields / Dayton	\$680.00
Barbara Nogueras	Student Council Advisor	Indian Fields / Dayton	\$680.00
Tatjana Policastro	Yearbook Advisor	Indian Fields / Dayton	\$680.00
Karen Sanzi	Yearbook Advisor	Indian Fields / Dayton	\$680.00
Robert Henning	Safety Patrol Advisor	Monmouth Junction	\$1,360.00
Alison Frame	Student Council Advisor	Monmouth Junction	\$680.00
Keri Nieves	Student Council Advisor	Monmouth Junction	\$680.00
Sharon Karinsky	Yearbook Advisor	Monmouth Junction	\$1,360.00

### D. Extracurricular – Fall Sports - SBHS

Name	Position	Stipend
Joseph Goerge	Head Coach – Football	\$9,863.00
Erik Trost	Assistant Coach – Football	\$4,603.00
Christopher Rossomando	Assistant Coach – Football	\$4,603.00
Kevin Drakes	Assistant Coach – Football	\$6,904.00
Michael Goerge	Assistant Coach – Football	\$6,904.00
Jason Goerge	Assistant Coach – Football	\$6,904.00
John Hoehn	Assistant Coach – Football	\$6,904.00
Daniel Solomon	Volunteer Athletic Aide – Football	\$0.00
William Miska	Volunteer Athletic Aide – Football	\$0.00
Christopher Hayston	Head Coach - Boys' Soccer	\$7,924.00
Jeffrey King	Assistant Coach - Boys' Soccer	\$5,541.00

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Nicholas Gazzale	Assistant Coach - Boys' Soccer	\$5,541.00
Scott McManus	Assistant Coach - Boys' Soccer	\$5,541.00
Beth Barrio	Head Coach - Girls' Soccer	\$7,924.00
Collin Boucher	Assistant Coach - Girls' Soccer	\$5,541.00
John Lolli	Head Coach - Tennis	\$7,924.00
Sandra Lucarella	Assistant Coach - Tennis	\$5,541.00
Kacy Kelly	Head Coach - Volleyball	\$7,924.00
Kelly Forthun	Assistant Coach - Volleyball	\$5,541.00
Nicole Alessi	Assistant Coach - Volleyball	\$5,541.00
Shaun Reymen	Volunteer Athletic Aide - Volleyball	\$0.00
Wilfredo Rivera	Head Coach - Cross Country	\$7,924.00
Christopher Ruskie	Assistant Coach - Cross Country	\$5,541.00
Lauryn Strebeck	Assistant Coach - Cross Country	\$5,541.00
Adam Nalven	Volunteer Athletic Aide - Cross Country	\$0.00
Stefanie Shoro	Head Coach - Gymnastics	\$7,924.00
Heidi Carlson	Assistant Coach - Gymnastics	\$5,541.00
Regina Boudwin	Volunteer Athletic Aide - Gymnastics	\$0.00
Mindy Verderami	Volunteer Athletic Aide - Gymnastics	\$0.00
Kimberly Vibronek	Head Coach - Field Hockey	\$7,924.00
Devyn Klich	Assistant Coach - Field Hockey	\$5,541.00
Ashley Birch	Assistant Coach - Field Hockey	\$5,541.00
Victoria Breese	Head Coach - Cheerleading	\$3,499.00
Kristin Mele	Assistant Coach - Cheerleading	\$2,450.00

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Victoria Breese	Cheer Choreographer	\$1,000.00
<b>Weight Room</b>		
Timothy Sweeney	Weight Room Supervisor	\$1,874.00
Joseph Hoehman	Weight Room Supervisor	\$1,874.00
Raymond Ostrowski	Strength and Conditioning Coach	\$4,827.00
<b>Band and Winterguard</b>		
Donna Cardaneo	Fall Band Director	\$6,299.00
Casey Beggs	Fall Assistant Band Director	\$3,843.00
TJ Brungard	Fall Assistant Band Director	\$3,843.00
Virginia Kraft	Fall Band Front	\$6,299.00
Ashley Delgado	Fall Assistant Colorguard	\$2,130.00
Gabrielle Delgado	Volunteer Athletic Aide - Colorguard	\$0.00
Theodora Vargas	Volunteer Athletic Aide - Colorguard	\$0.00
Amanda Gorzynski	Volunteer Athletic Aide - Colorguard	\$0.00
<b>Summer Weight Room</b>		
Raymond Ostrowski	Summer Strength and Conditioning Coach	\$3,674.00

### E. Extracurricular – Winter Sports - SBHS

<b>Name</b>	<b>Position</b>	<b>Stipend</b>
Jeffrey Johnson	Head Coach - Girls' Basketball	\$9,517.00
Kimberly Vibronek	Assistant Coach - Girls' Basketball	\$6,567.00
Kacy Kelly	Assistant Coach - Girls' Basketball	\$6,567.00
Kevin Drakes	Assistant Coach - Girls' Basketball	\$6,567.00
Joseph Hoehman	Head Coach - Boys' Basketball	\$9,517.00
Robert Henning	Assistant Coach - Boys' Basketball	\$6,567.00



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Sean Edwards	Assistant Coach - Boys' Basketball	\$6,567.00
Justin McCuen	Assistant Coach - Boys' Basketball	\$6,567.00
Robert Januska	Head Coach – Wrestling	\$9,517.00
Jeffrey Goldhagen	Assistant Coach – Wrestling	\$6,567.00
Kristen Simms	Assistant Coach – Wrestling	\$6,567.00
William Bevich	Assistant Coach - Wrestling	\$6,567.00
Raymond Ostrowski	Volunteer Athletic Aide - Wrestling	\$0.00
Serguei Starikov	Head Coach - Ice Hockey	\$7,924.00
Nicholas Gazzale	Assistant Coach - Ice Hockey	\$5,541.00
Stefan Moorhead	Head Coach - Winter Track	\$7,924.00
Christopher Ruskie	Head Coach - Winter Track	\$7,924.00
Adam Nalven	Assistant Coach - Winter Track	\$5,541.00
Daniel Mura	Assistant Coach - Winter Track	\$5,541.00
Matthew Randel	Assistant Coach - Winter Track	\$5,541.00
Lauryn Strebeck	Assistant Coach - Winter Track	\$5,541.00
Amber Brown	Volunteer Athletic Aide - Winter Track	\$0.00
Stefanie Greco	Volunteer Athletic Aide - Winter Track	\$0.00
Wilfredo Rivera	Volunteer Athletic Aide - Winter Track	\$0.00
Ryan Webb	Head Coaching - Swimming	\$7,924.00
Nicole Alessi	Assistant Coach - Swimming	\$5,541.00
Tara Burniston	Head Coach - Bowling	\$7,924.00
Kelly Forthun	Head Coach - Bowling	\$7,924.00
Regina Boudwin	Head Coach - Dance	\$3,499.00
Lauren Lagunovich	Assistant Coach - Dance	\$1,225.00
Regina Boudwin	Dance Choreographer	\$2,000.00

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Risa Levine	Volunteer Athletic Aide - Dance	\$0.00
Cynthia Lagunovich	Volunteer Athletic Aide - Dance	\$0.00
Kathryn Besheer	Volunteer Athletic Aide - Dance	\$0.00
Julie Swarz	Volunteer Athletic Aide - Dance	\$0.00
Victoria Breese	Head Coach - Cheerleading	\$3,499.00
Kristin Mele	Assistant Coach - Cheerleading	\$2,450.00
Alexandra Casperson	Weight Room Supervisor	\$1,874.00
Timothy Sweeney	Weight Room Supervisor	\$1,874.00
Joseph Goerge	Weight Room Supervisor	\$1,046.00
Raymond Ostrowski	Strength and Conditioning Coach (Winter)	\$4,827.00
Virginia Kraft	Winterguard Director	\$4,493.00
Christopher Carbone	Assistant Winterguard Director	\$2,130.00
Ashley Delgado	Assistant Winterguard Director	\$2,130.00

### F. Extracurricular - Spring Sports - SBHS

Name	Position	Stipend
Heather Wells	Head Coach – Softball	\$7,924.00
Misty Malanga	Assistant Coach - Softball	\$5,541.00
Michael Dennehy	Assistant Coach - Softball	\$5,541.00
Carlos Hendricks	Head Coach – Baseball	\$7,924.00
Craig Schwartz	Assistant Coach - Baseball	\$5,541.00
Timothy Sweeney	Assistant Coach - Baseball	\$5,541.00
Daniel Olsson	Volunteer Athletic Aide - Baseball	\$0.00

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Clifford Higgins	Head Coach - Boys' Lacrosse	\$7,924.00
Nicholas Gazzale	Assistant Coach - Boys' Lacrosse	\$5,541.00
Ryan Webb	Assistant Coach - Boys' Lacrosse	\$5,541.00
Robert Haberthur	Assistant Coach - Boys' Lacrosse	\$5,541.00
Sean Edwards	Head Coach - Girls' Lacrosse	\$7,924.00
Shannon O'Brien	Assistant Coach - Girls' Lacrosse	\$5,541.00
Alexandra Casperson	Assistant Coach - Girls' Lacrosse	\$5,541.00
John Lolli	Head Coach – Tennis	\$7,924.00
Roberto DeBari	Assistant Coach - Tennis	\$5,541.00
Stefan Moorhead	Head Coach – Track	\$7,924.00
Wilfredo Rivera	Head Coach – Track	\$7,924.00
Robert Januska	Assistant Coach – Track	\$5,541.00
Matthew Randel	Assistant Coach – Track	\$5,541.00
Dayna O'Connor	Assistant Coach – Track	\$5,541.00
Christopher Ruskie	Assistant Coach – Track	\$5,541.00
Adam Nalven	Assistant Coach – Track	\$5,541.00
Daniel Mura	Assistant Coach – Track	\$5,541.00
Jeffrey Goldhagen	Assistant Coach – Track	\$5,541.00
Stefanie Greco	Assistant Coach – Track	\$5,541.00
Lauryn Strebeck	Assistant Coach – Track	\$5,541.00
Joseph Hoehman	Head Coach - Boys' Golf	\$7,924.00
Robert Henning	Volunteer Athletic Aide - Boys' Golf	\$0.00
Joseph Dougherty	Head Coach - Girls' Golf	\$7,924.00
Kristen Simms	Volunteer Athletic Aide - Girls' Golf	\$0.00
Robert Henning	Volunteer Athletic Aide - Girls' Golf	\$0.00
Jeffrey King	Head Coach - Volleyball	\$7,924.00
Kacy Kelly	Assistant Coach - Volleyball	\$5,541.00
Jeffrey Johnson	Assistant Coach - Volleyball	\$5,541.00
Shawn Ruymen	Volunteer Athletic Aide - Volleyball	\$0.00

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Douglas Hunt	Weight Room Supervisor	\$1,874.00
Kevin Drakes	Weight Room Supervisor	\$1,874.00
Raymond Ostrowski	Strength and Conditioning Coach (Spring)	\$4,827.00
Donna Cardaneo	Spring Band Director	\$3,378.00
Virginia Kraft	Spring Band Director	\$3,378.00
TJ Brungard	Spring Assistant Band Director	\$2,130.00
Casey Beggs	Spring Assistant Band Director	\$2,130.00
Ashley Delgado	Spring Assistant Band Front Advisor	\$1,074.00

### G. Extracurricular – Fall Sports - Crossroads

Name	Assignment	Stipend
Robert Masterton	Athletic Coordinator – Fall	\$2,469.00
Yarkin Rodriguez	Head Coach – Football	\$5,926.00
Bruce Boehm	Assistant Coach – Football	\$4,148.00
Mariano Buttitta	Assistant Coach – Football	\$4,148.00
Kenny Rogers	Assistant Coach – Football	\$4,148.00
Michael Bottino	Head Coach - Boys' Soccer	\$5,332.00
Susan Hurley	Head Coach - Girls' Soccer	\$5,332.00
Robert Saldino	Head Coach - Field Hockey	\$5,332.00
Michael Dekok	Head Coach - Cross Country	\$5,332.00
Kyle Niemis	Assistant Coach - Cross Country	\$3,762.00
Jennifer Camporeale	Cheerleading Advisor – Fall	\$2,083.00

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### H. Extracurricular – Winter Sports – Crossroads

Name	Assignment	Stipend
Robert Masterton	Athletic Coordinator – Winter	\$2,469.00
Bruce Boehm	Head Coach - Boys' Basketball	\$5,482.00
Joseph Dougherty	Head Coach - Wrestling	\$5,482.00
Reginald Carlson	Assistant Coach - Wrestling	\$3,853.00
Jennifer Camporeale	Cheerleading Advisor - Winter	\$2,083.00

### I. Extracurricular – Spring Sports - Crossroads

Name	Assignment	Stipend
Kristen Simms	Athletic Coordinator - Spring	\$2,469.00
Kimberly Vibronek	Head Coach - Softball	\$5,332.00
Timothy Schnorbus	Head Coach - Baseball	\$5,332.00
Kyle Niemis	Head Coach - Boys' Spring Track & Field	\$5,332.00
Susan Hurley	Head Coach - Girls' Spring Track & Field	\$5,332.00
Reginald Carlson	Assistant Coach - Boys' Spring Track & Field	\$3,988.00
Robert Masterton	Assistant Coach - Boys' Spring Track & Field	\$3,762.00
Dennis Shoro	Assistant Coach - Girls' Spring Track & Field	\$3,762.00
Michael Bottino	Head Coach - Girls' Lacrosse	\$5,332.00
Bruce Boehm	Head Coach - Boys' Lacrosse	\$5,332.00
Robert Saldino	Head Coach - Tennis	\$5,332.00

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### J. Extracurricular – Activities - Crossroads

Name	Assignment	Stipend
Sandra Olson	Dramatic Director - Per Play - North	\$1,541.00
Phyllis Kristjanson	Dramatic Director - Per Play - South	\$1,541.00
George Heffentrager	Assistant Director - Play - North	\$1,360.00
Keith Watlington	Assistant Director - Play - North	\$1,360.00
David Castaldo	Assistant Director - Play - North	\$1,360.00
Lisa Lepore	Assistant Director - Play - South	\$1,360.00
Sergio Fossa	Assistant Director - Play - South	\$1,360.00
Noreen O'Donnell	Assistant Director - Play - South	\$1,360.00
George Heffentrager	Instrumental Music Advisor - North (Shared .25 per)	\$624.00
Sandra Olson	Instrumental Music Advisor - North (Shared .25 per)	\$624.00
Keith Watlington	Instrumental Music Advisor - North (Shared .25 per)	\$624.00
Linda Heffentrager	Instrumental Music Advisor - North (Shared .25 per)	\$624.00
Sergio Fossa	Instrumental Music Advisor - South (Shared .25 per)	\$624.00
Donald Strusz	Instrumental Music Advisor - South (Shared .25 per)	\$624.00
Lisa Lepore	Instrumental Music Advisor - South (Shared .25 per)	\$624.00
Dana Marchioni	Instrumental Music Advisor - South (Shared .25 per)	\$624.00
Jennifer Camporeale	Ski Club Advisor - (Shared .5)	\$1,041.50
Kimberly Perillo	Student Activity Treasurer - North	\$4,156.00
Aida Gibbard	Student Activity Treasurer - South	\$4,156.00
Kimberly Perillo	Yearbook Advisor - 2 Stipends Total (Shared .33)	\$1,664.00
Sandra Olson	Yearbook Advisor - 2 Stipends Total (Shared .33)	\$1,664.00

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Ashley Chuchla	Yearbook Advisor - 2 Stipends Total (Shared .33)	\$1,664.00
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**2.7 Approve Appointment for Replacement to Replacement** – That the Board of Education approve the following appointments from Replacement to Replacement from September 1, 2016 through June 30, 2017:

Name	Assignment	Location
Kimberly Bostory	Replacement Fifth Grade Teacher	Brunswick Acres
Krista Kelly	Replacement Fourth Grade Teacher	Brooks Crossing
Courtney Franzysen	Replacement Fourth Grade Teacher	Brooks Crossing
Jennifer Moffett	Replacement Third Grade Teacher	Brunswick Acres
Michelle Morris	Replacement Special Education Teacher - Autistic Program	Brunswick Acres
Julie Stein	Replacement Fourth Grade Teacher	Brooks Crossing

**2.8 Approve Appointment Replacement to Tenure Track** – That the Board of Education approve the following appointments from Replacement to Tenure Track, effective September 1, 2016:

Name	Assignment	Location
Rose Flahive	Language Arts Teacher	Crossroads North
Krista Ruane	Second Grade Teacher	Constable
Nicole Stafford	Fifth Grade Teacher	Greenbrook

**2.9 Approve Change in F.T.E.** – That the Board of Education approve the following change in F.T.E. effective September 1, 2016:

Name	F.T.E./Assignment - From	F.T.E./Assignment - To	Location
Lisa King	Mathematics Teacher	.5 Mathematics Teacher	SBHS

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**2.10 Approve Summer School Coordinator** – That the Board of Education approve the following Summer School Coordinator:

Name	Location	Stipend	Effective Date
Anastasia Marcella	SBHS	\$4,000.00	06/23/16 thru 08/05/16

**2.11 Approve Change in Assignment and Salary** – That the Board of Education approve the following change in assignment and salary:

Name	Assignment - From	Assignment - To	Salary - From	Salary - To	Effective Date
Reginald Carlson	Technology (10-month)	Senior System Support/Technology Coordinator (12 month)	\$87,650.00 (MA, Step 16d)	\$90,000.00	07/25/16
Graciela Jesus	HR Administrative Data Secretary, 12-month, Level IV	School Accountant	\$45,017.00 (Step H)	\$65,000.00	07/01/16

**2.12 Approve Changes in Location and Assignment** – That the Board of Education approve the following changes in location and assignment, effective September 1, 2016:

Name	Location - From	Location - To	Assignment - From	Assignment - To	Reason for Change
Christin Basha	Indian Fields	Greenbrook	First Grade Teacher	Third Grade Teacher	Realignment
Andrea Hannum	Monmouth Junction	Greenbrook	Fourth Grade Teacher	First Grade Teacher	Realignment
Shannon Kish	SBHS	.6 Monmouth Junction / .4 Deans	English Teacher	Media Specialist	Realignment
Laura Russoniello	Greenbrook	Monmouth Junction	Title I Support Teacher	Instructional Support Teacher	Realignment



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Paula Ryan	Crossroads North	SBHS	School Social Worker	Spanish Teacher	Voluntary Transfer
Amanda Sheehan	Brunswick Acres	Greenbrook	Special Education Teacher - Autistic Program	Special Education Teacher - MD Program	Realignment
Ronald Ulshafer	Dayton	Cambridge	Special Education Teacher - Pre-School Autistic Program	Special Education Teacher - Integrated Pre-School	Realignment

**2.13 Approve Change in Location** – That the Board of Education approve the following change in location:

Name	Assignment	Location - From	Location - To	Reason for Change	Effective Date
Rachel Kline	Special Education Teacher - Pre-School Handicapped	Cambridge	Dayton	Realignment	09/01/16
Stacey Nied	School Psychologist	Greenbrook	Brooks Crossing	Realignment	04/01/16
Aparna Rajagopal	STEM Supervisor 6-12	SBHS	Crossroads Middle School	Realignment	07/01/16
Nicole Stafford	Fifth Grade Teacher	Monmouth Junction	Greenbrook	Realignment	09/01/16
Anthony Vesuvio	Social Studies Teacher	Crossroads North	SBHS	Realignment	09/01/16

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**2.14 Approve Change in Assignment** – That the Board of Education approve the following changes in assignment, effective September 1, 2016:

<b>Name</b>	<b>Assignment - From</b>	<b>Assignment - To</b>	<b>Location</b>	<b>Reason for Change</b>
Jeanine Calandruccio	Fifth Grade Teacher	Third Grade Teacher	Indian Fields	Realignment
Karen Delcampe	Special Education Teacher - Integrated Pre-School	Special Education Teacher - Pre-School Disabled	Monmouth Junction	Realignment
Vincent Grillo	Special Education Teacher - Pre-School Handicapped	Special Education Teacher - Pre-School Autistic Program	Dayton	Realignment
Stacey Katz	Instruction Support Teacher	Fifth Grade Teacher	Monmouth Junction	Realignment
Richard Luca	Third Grade Teacher	Kindergarten Teacher	Cambridge	Realignment
Beth Olsson	Second Grade Teacher	First Grade Teacher	Cambridge	Realignment
Rachel Sciortino	First Grade Teacher	Second Grade Teacher	Monmouth Junction	Realignment
Nicole Stanislawczyk	Special Education Teacher - Pre-School Handicapped	Special Education Teacher - Pre-School Autistic Program	Dayton	Realignment
Catherine Ziegler	Special Education Teacher - Pre-School Disabled	Special Education Teacher - Integrated Pre-School	Monmouth Junction	Realignment

**2.15 Approve Change in Salary** – That the Board of Education approve the following change in salary, effective September 1, 2016:

<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Salary - From</b>	<b>Salary - To</b>	<b>Reason for Change</b>
Peter Honig	English Teacher	SBHS	\$71,811.00 (MA, Step 11)	\$71,901.00 (MA, Step 11)	Adjustment in Stipend

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**2.16 Approve Job Description** – That the Board of Education approve the following job description:

<b>Title</b>	<b>Effective Date</b>
Director of Secondary Education Grades 6-12	06/13/16

**2.17 Approve Appointments for Community Education Summer Staff** – That the Board of Education approve the attached list of Community Education Summer Staff for the 2016 Day Camp, Enrichment and Sports Camps.

**2.18 Rescind Appointment for Community Education** – That the Board of Education rescind the following Community Education appointment:

<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Previously Approved</b>
Brandi Whittaker	Enrichment Camp	Brooks Crossing	05/23/16

Yes: Dr. Stephen F. Parker, Mr. Daniel Boyle, Mrs. Azra Baig, Mr. Harry J. Delgado, Mr. Barry Nathanson, Mr. Deven M. Patel, Mr. Patrick Del Piano, Mr. Arthur Robinson and Mr. Peter St. Vincent

No: None

Abstentions: Mr. Delgado, A. 2.2-D&F, Mrs. Baig, A. 1.43

**PUBLIC COMMENTS** –

Kristin Romanok asked about the status of the PARCC letter that was adopted last meeting.

**BOARD COMMENTS /COMMUNICATIONS** –

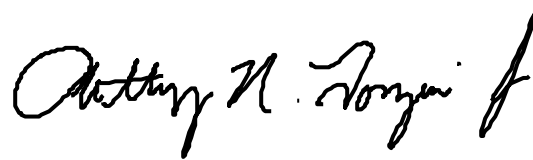
Mr. Nathanson congratulated all of the retirees. He also congratulated Mr. & Mrs. Chromey on the wedding of their son Tyler.

Mrs. Baig announced for those who celebrate Ramadan blessed month of fasting to all.

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Dr. Parker commented that we are a lucky district to have such great employees and it is difficult to lose them. He wished them well in their retirement.

Respectfully submitted,

A handwritten signature in black ink, reading "Anthony N. Tonzini, Jr." with a stylized flourish at the end.

Anthony N. Tonzini, Jr., CPA  
Business Administrator/Board Secretary